



Republic of the Philippines  
NATIONAL POLICE COMMISSION  
**PHILIPPINE NATIONAL POLICE**  
**ANTI-CYBERCRIME GROUP**  
**BIDS AND AWARDS COMMITTEE**  
Camp BGen Rafael T Crame, Quezon City



**REQUEST FOR QUOTATION**  
(Negotiated Procurement- thru Two Failed Biddings)  
ACG BAC-NEGO2018-002

The **Philippine National Police Anti-Cybercrime Group (PNP ACG)** through the ACG Bids and Awards Committee (ACG BAC) intends to apply the sum of **One Million Two Hundred Sixty Four Thousand Nine Hundred One Pesos and Seventy Nine Centavos (Php 1,264,901.79)** being the Approved Budget for the Contract (ABC) for the project "Supply and Delivery of Various ICT Equipment".

The procurement of the project will be conducted through Negotiated Procurement (Two Failed Biddings), an Alternative Method of Procurement, in accordance with Section 53.1 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

For any clarification, you may contact PSINSP RAY VINCENT N MAGTO, Head, BAC Secretariat at telephone no. (02)723-04-01 local 5592 or email address at [pnpacgbac@gmail.com](mailto:pnpacgbac@gmail.com).

Very truly yours,

**RONALDO F DE JESUS**  
Police Senior Superintendent  
DD/Chairman, ACG BAC



Republic of the Philippines  
NATIONAL POLICE COMMISSION  
**PHILIPPINE NATIONAL POLICE**  
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**REQUEST FOR QUOTATION**  
(Negotiated Procurement- thru Two Failed Biddings)  
ACG BAC-NEGO-2018-002

Dear Sir / Madam,

The **Philippine National Police Anti-Cybercrime Group (PNP ACG)** through the ACG Bids and Awards Committee (ACG BAC) intends to apply the sum of **One Million Two Hundred Sixty Four Thousand Nine Hundred One Pesos and Seventy Nine Centavos (Php 1,264,901.79)** being the Approved Budget for the Contract (ABC) for the project "Supply and Delivery of Various ICT Equipment".

The procurement of the project will be conducted through Negotiated Procurement (Two Failed Biddings), an Alternative Method of Procurement, in accordance with Section 53.1 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Your company is hereby invited to submit its sealed quotation/proposals not later than **October 1, 2018, 2pm at the PNP ACG Conference Room, Camp BGen Rafael T Crame, Quezon City**. Copies of the following eligibility, technical and financial documents are also required to be submitted along with your quotation/proposal:

**A. ELIGIBILITY DOCUMENTS:**

1. Class "A" Documents:

- a) PhilGEPS Certificate of Registration and Membership under Platinum category;
- b) Statement of all ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (**Annex I**);
- c) Statement of Completed Single Largest Contract (SLSC) must be within five (5) years from the deadline for the submission bids of similar in nature equivalent to at least fifty percent (50%) of the ABC (**Annex I-A**). Similar in nature shall mean "ICT Equipment". Any of the following documents must be submitted corresponding to listed contracts per submitted Annex I-A:
  - Copy of End User's Acceptance;
  - Official Receipts;
  - Sales Invoice
- d) Duly signed Net Financial Contracting Capacity Computation (NFCC) per Annex II or a committed line of credit from a universal or commercial bank.

NFCC = [(Current Assets minus Current Liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started coinciding with the contract to be bid.  
NFCC = (CA-CL) (15) – C

Notes:

1. The values of the bidder's current assets and current liabilities shall be based on the data submitted to BIR through its Electronic Filing and Payment System.
2. Value of all outstanding or uncompleted contracts refers those listed in Annex-I.
3. The detailed computation using the required formula must be shown as provided above.

The NFCC computation must at least be equal to the total ABC of the project.

2. Class "B" Documents: (For Joint Venture)

- a. Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence; OR
- b. Copy of Protocol / Undertaking of Agreement to Enter into Joint Venture signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. (Annex III)

For Joint Venture between Two (2) Local Companies, Each partner should submit: - PhilGEPS Certificate of Registration and Membership under Platinum category.

**B. TECHNICAL DOCUMENTS:**

1. Proof of Authority of the Bidder's authorized representative/s:
  - a. FOR SOLE PROPRIETORSHIP (IF OWNER OPTS TO APPOINT A REPRESENTATIVE): Duly notarized Special Power of Attorney.
  - b. FOR CORPORATIONS, COOPERATIVE OR THE MEMBERS OF THE JOINT VENTURE: Duly notarized Secretary's Certificate evidencing the authority of the designated representative/s.
  - c. IN THE CASE OF UNINCORPORATED JOINT VENTURE: Each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.
2. Omnibus Sworn Statements using the form prescribed. **(Annex IV)**
3. Compliance with the Schedule of Requirements. **(Annex V)**
4. Compliance with the Technical Specifications. **(Annex VI)**
5. Compliance with the Technical Bid Form. **(Annex VII)**
6. Company Profile (Company printed brochure may be included). **(Annex VIII)**
7. Vicinity / Location of Bidder's principal place of business.

\*In case of Joint Venture, both partners must submit copy of above items 7 & 8.

8. Certificate of Performance Evaluation **(Annex IX)** showing a rating of at least Satisfactory issued by the Bidder's Single Largest Completed Contract Client stated in the submitted Annex I-A.
9. Valid and Current Certificate of Distributorship / Dealership/ Resellership or equivalent document of the following product being offered, issued by the principal or manufacturer of the product (if Bidder is not the manufacturer). If not issued by manufacturer, must also submit certification / document linking bidder to the manufacturer.

\*Note: If in foreign language other than English, it must be accompanied by a translation of the documents in English. The documents shall be translated by the relevant foreign government agency, the foreign government agency authorized to translate documents, or a registered translator in the foreign bidder's country, and shall be authenticated by the appropriate Philippine foreign service establishment/post or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines.

Please also submit contact details of the person who issued the Certificate of Distribution, Dealership, or Resellership.

10. Valid and Current ISO 9001 Quality Management System Certificate issued to the manufacturer by an Independent Certifying body.

\*Note: If in foreign language other than English, it must be accompanied by a translation of the documents in English. The documents shall be translated by the relevant foreign government agency, the foreign government agency authorized to translate documents, or a registered translator in the foreign bidder's country, and shall be authenticated by the appropriate Philippine foreign service establishment/post or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines.

Please also submit contact details of the person who issued the ISO 9001 Quality Management System Certificate.

11. List of authorized Service Centers in the Philippines (with available spare parts, indicating address, telephone & fax number/s, e-mail address & contact person). In the event of closure of business, termination of franchise / service center, the supplier shall notify the PNP ACG accordingly of the new service centers with telephone numbers and address who can provide the needed parts, supplies and service.
12. For foreign bidders claiming eligibility by reason of their country's extension of reciprocal rights to Filipinos, a certification from the relevant government office of their country stating that Filipinos are allowed to participate in their government procurement activities for the same item or product.

### **C. FINANCIAL DOCUMENTS:**

1. Completed and signed Financial Proposal Form (**Annex X**)
2. Completed and signed Detailed Financial Breakdown (**Annex XI**)
3. Completed and signed form "For Goods Offered from Abroad" (**Annex XIIA**) and/or form "For Goods Offered from within the Philippines" (**Annex XII-B**), whichever is applicable.
4. Latest Income Tax Returns per Revenue Regulations 3-2005 Tax returns or tax returns filed through the Electronic Filing and Payments System (EFPS). The latest income and business tax returns are those within the last six months preceding the date of bid submission; (including VAT Returns and its corresponding proof of payment)

For any clarification, you may contact PSINSP RAY VINCENT N MAGTO, Head, BAC Secretariat at telephone no. (02)723-04-01 local 5592 or email address at pnpacgbac@gmail.com.

Sincerely,

**RONALDO F DE JESUS**  
Police Senior Superintendent  
DD/Chairman, ACG BAC





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**TERMS AND CONDITIONS:**

1. The official **Request for Quotation** must be duly signed by the bidder or by the authorized representative. All entries must be typewritten or must be eligible, if handwritten.
2. The attached Technical Specifications shall be an integral part of the terms and conditions of the contract.
3. Bidders shall provide correct and accurate information required in this form including the Technical Data Sheet or Brochure.
4. Price quotation/s must be valid for a period of **One Hundred Twenty (120)** calendar days from the date of submission.
5. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable to include the freight/forwarding cost and all incidental and expenses during the post-qualification and functional test shall be borne by the winning bidder until the contract is finally completed.
6. Quotations exceeding the Approved Budget for the Contract shall be rejected.
7. Award of contract shall be made to the quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
8. Offer may be accepted immediately or after some negotiations by ACG Bids and Awards Committee.
9. Any alterations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
10. The ACG shall have the right to inspect and/or to test the goods and services to confirm their conformity to the technical specifications.
11. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods and services not delivered within the prescribed delivery period shall be imposed per day of delay. The ACG BAC shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.



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**Annex I**

SUPPLY AND DELIVERY OF  
 ONE (1) LOT OF VARIOUS ICT EQUIPMENT  
 ACG BAC-NEGO2018-002

STATEMENT OF ALL ONGOING CONTRACTS WITHIN THE THREE (3) YEARS

All On-Going Contracts (including contract/s awarded but not yet started, if any)

| Name of Client | Name of the Contract | Date and Status of the Contract | Kinds of Goods | Amount of Contract | Value of Outstanding Contracts | Date of Delivery | Purchase Order Number/s or Date of Contracts |
|----------------|----------------------|---------------------------------|----------------|--------------------|--------------------------------|------------------|--|
|                |                      |                                 |                |                    |                                |                  |  |
|                |                      |                                 |                |                    |                                |                  |  |

\_\_\_\_\_  
 Name and Signature of Authorized Representative

\_\_\_\_\_  
 Position

\_\_\_\_\_  
 Date

Instructions:

1. State all on-going contracts including those awarded but not yet started (Government and Private Contracts which may be similar or not similar to the project called for bidding as of the day before the deadline of submission of bids.
2. If there is NO on-going contract including awarded but not yet started as of the abovementioned period, state none or equivalent term.
3. The total amount of the ongoing but not yet started contracts should be consistent with those used in the Financial Contracting Capacity (NFCC).



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**Annex I-A**

SUPPLY AND DELIVERY OF  
 ONE (1) LOT OF VARIOUS ICT EQUIPMENT  
 ACG BAC-NEGO2018-002

STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT (SLSC) OF SIMILAR NATURE WITHIN THE LAST FIVE (5) YEARS FROM DATE OF SUBMISSION AND RECEIPT OF BIDS AMOUNTING TO AT LEAST FIFTY PERCENT (50%) OF THE APPROVED BUDGET FOR THE CONTRACT (ABC)

| Name of Client | Name of Contract | Date of the Contract | Kinds of Goods | Value of Contracts | Date of Completion | Official Receipt No. and Date of OR End Users Acceptance Date |
|----------------|------------------|----------------------|----------------|--------------------|--------------------|---|
|                |                  |                      |                |                    |                    |   |

CERTIFIED CORRECT:

\_\_\_\_\_  
 Name & Signature of Authorized Representative

\_\_\_\_\_  
 Position

\_\_\_\_\_  
 Date

Instructions:

1. Cut Off Date as of: (i) Up to the day before the deadline of submission of bids.
2. In the column under "Dates", indicate the dates of Delivery/End-User's Acceptance and Official Receipt No.
3. Name of Contract column, indicates the Nature/Scope of the Contract for the ACG to determine the relevance of the entry with the Procurement at hand.
4. Any of the following documents must be submitted corresponding to listed contracts per submitted Annex I-A:
  - Copy of End User's Acceptance;
  - Official Receipts;
  - Sales Invoice





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**Annex II**

SUPPLY AND DELIVERY OF  
ONE (1) LOT OF VARIOUS ICT EQUIPMENT  
ACG BAC-NEGO2018-002

CERTIFICATE OF NET FINANCIAL CONTRACTING CAPACITY  
(Please show figures at how you arrived at the NFCC)

This is to certify that our Net Financial Contracting Capacity (NFCC) is Philippine Pesos \_\_\_\_\_ (P\_\_\_\_\_ ) which is at least equal to the Approved Budget for the Contract (ABC). The amount is computed as follows:

NFCC = [(Current Assets minus Current Liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started coinciding with the contract to be bid.

$$\text{NFCC} = (\text{CA}-\text{CL}) (15) - C$$

Issued this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

CERTIFIED CORRECT:

\_\_\_\_\_  
Name & Signature of Authorized Representative

\_\_\_\_\_  
Position

\_\_\_\_\_  
Date

Notes:

1. The values of the bidder's current assets and current liabilities shall be based on the data submitted to BIR through its Electronic Filing and Payment System.
2. Value of all outstanding or uncompleted contracts refers those listed in Annex I.
3. The detailed computation using the required formula must be shown as provided above.
4. The NFCC computation must at least be equal to the total ABC of the project.



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**Annex III**  
**(page 1 of 3)**

SUPPLY AND DELIVERY OF  
ONE (1) LOT OF VARIOUS ICT EQUIPMENT  
ACG BAC-NEGO2018-002

PROTOCOL / UNDERTAKING OF AGREEMENT TO ENTER INTO JOINT  
VENTURE

This PROTOCOL / UNDERTAKING OF AGREEMENT TO ENTER INTO JOINT VENTURE, executed by:

\_\_\_\_\_ a sole proprietorship/partnership/corporation duly organized and existing under and by virtue of the laws of the Philippines, with offices located at \_\_\_\_\_, \_\_\_\_\_, representative herein by \_\_\_\_\_, \_\_\_\_\_, hereinafter referred to as “\_\_\_\_\_”; -and- \_\_\_\_\_ a sole proprietorship/partnership/corporation duly organized and existing under and by virtue of the laws of the Philippines, with offices located at \_\_\_\_\_, \_\_\_\_\_, representative herein by \_\_\_\_\_, \_\_\_\_\_, hereinafter referred to as “\_\_\_\_\_”; -and- \_\_\_\_\_ a sole proprietorship/partnership/corporation duly organized and existing under and by virtue of the laws of the Philippines, with offices located at \_\_\_\_\_, \_\_\_\_\_, representative herein by \_\_\_\_\_, \_\_\_\_\_, hereinafter referred to as “\_\_\_\_\_”; (hereinafter referred to collectively as “Parties”)

For submission to the Bids and Awards Committee of the Department of Information and Communications Technology, pursuant to Section 23.1 (b) of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184.

WITNESSETH That:

WHEREAS, the Parties desire to participate as a Joint Venture in the public bidding that will be conducted by the Department of Information and Communications Technology, pursuant Republic Act (R.A.) 9184 and its Implementing Rules and Regulations, with the following particulars:

|                                   |   |
|-----------------------------------|---|
| Bid Reference No.                 | ACG BAC-NEGO2018-002  |
| Name/Title of Procurement Project | Supply and Delivery of One (1) Lot of Various ICT Equipment |
| Approved Budget for the Contract  | <b>Php 1,264,901.79</b>                                     |



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**Annex III**  
**(page 2 of 3)**

NOW THEREFORE, in consideration of the foregoing, the Parties undertake to enter into a JOINT VENTURE and sign a Joint Venture Agreement relative to the joint cooperation for this bid project, in the event that their bid successful, furnishing the copy thereof within ten (10) calendar days from receipt of Notice from the BAC that our bid has the lowest calculated bid or highest rated responsive bid (as the case may be).

For the purposes of this bid project, and unless modified by the terms of the Joint Venture Agreement, the following party shall be the authorized representative of the JV:

**CERTIFIED CORRECT:**

|  |  |
|--|--|
| Authorized Representative of the JV Partner:<br>(Per attached Secretary's Certificate) | Authorized Representative of the JV Partner:<br>(Per attached Secretary's Certificate) |
|--|--|

|      |      |
|------|------|
| Name | Name |
| Date | Date |

Furthermore, the parties agree to be bound jointly and severally under the said Joint Venture Agreement;

THAT Finally, failure on our part of enter into the Joint Venture and/or sign the Joint Venture Agreement for any reason after the Notice of Award has been issued by shall be a ground for non-issuance by ACG of the Notice to Proceed, forfeiture of our bid security and such other administrative and/or civil liabilities as may be imposed by ACG under the provisions of R.A. 9184 and its 2016 Revised IRR, without any liability on the part of ACG.

This Undertaking shall form an integral part of our Eligibility documents for the abovesited project.

IN WITNESS WHEREOF, the parties have signed this Protocol/Undertaking on the date first above-written.

\_\_\_\_\_  
 Bidder's Representative/Authorized Signature

[JURAT]

SUBSCRIBED AND SWORN TO BEFORE ME this \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_, Philippines, affiant exhibited to me his/her competent Evidence of Identity (as defined by 2004 Rules on Notarial Practice issued at \_\_\_\_\_ at \_\_\_\_\_, Philippines.

Doc No. \_\_\_\_\_  
 Page No. \_\_\_\_\_  
 Book No. \_\_\_\_\_  
 Series of \_\_\_\_\_



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**Annex III**  
**(page 3 of 3)**

Note:

"Sec.12. Competent Evidence of Identity - The phrase" competent evidence of identity" refers to the identification of an individual based on: At least one current identification documents issued by an official agency bearing the photograph and signature of the individual, such as but limited to, passport, driver's license, Professional Regulations Commission ID, National Bureau of Investigation clearance, police clearance, postal ID, voter's ID, Barangay Certification, Government Service and Insurance System (GSIS) e-card, Social Security System (SSS) card, PhilHealth card, senior citizen card, Overseas Workers Welfare Administration (OWWA) ID, OFW ID, seaman's book, alien certificate of registration/immigrant certificate of registration, government office ID, certification from the National Council for the Welfare of Disabled Persons (NCWDP), Department of Social Welfare and Development (DSWD) certification.



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**Annex IV**

SUPPLY AND DELIVERY OF  
ONE (1) LOT OF VARIOUS ICT EQUIPMENT  
ACG BAC-NEGO2018-002

OMNIBUS SWORN STATEMENT

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

**A F F I D A V I T**

I/We, \_\_\_\_\_, of legal age, with residence at \_\_\_\_\_, after having duly sworn in accordance with law and in compliance with the bidding requirements as contained in the Instructions to Bidders/Bid Data Sheet for the bidding do hereby certify under oath as follows:

|   |
|---|
| <p>(a)<br/>AUTHORITY OF THE DESIGNATED REPRESENTATIVE<br/>(Please check appropriate box and full up blanks)</p>   |
| <p><input type="checkbox"/> SOLE PROPRIETORSHIP That I am the sole proprietor of &lt;Company Name/Name of Supplier&gt; with business address at _____; Telephone No. _____, with Fax No. _____ and e-mail address _____ and as such, I have the full power and authority to do, execute, and perform any and all acts necessary to represent it in the negotiation.</p> <p>Name: _____<br/>Title: _____<br/>Specimen Signature: _____</p> <p style="text-align: center;">OR</p> <p>That I am the &lt;Company Name/Name of Supplier&gt; with business address at _____; Telephone No. _____, with Fax No. _____ and e-mail address _____ and as such, I have the full power and authority to do, execute, and perform any and all acts necessary to represent it in the negotiation.</p> <p>Name: _____<br/>Title: _____<br/>Specimen Signature: _____</p> <p>Note: Please attach a Special Power of Attorney, if not the Sole Proprietor/Owner.</p> |
| <p><input type="checkbox"/> CORPORATION, PARTNERSHIP, COOPERATIVE That I/We am/are the duly authorized representative/s of &lt;Company Name&gt;, located at _____; Telephone No. _____, with Fax No. _____ and e-mail address _____; as shown in the attached Secretary's Certificate issued by the corporation or the members of the joint venture,</p> <p>and granted full power and authority to execute and perform any and all acts necessary and/or to represent our company in the abovementioned negotiations,</p>  |

including signing all negotiation documents and other related documents such as the contracts:

1. Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Specimen Signature: \_\_\_\_\_
2. Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Specimen Signature: \_\_\_\_\_

Note: Please attach duly executed Secretary's Certificate.

(b)

**NON-INCLUSION IN THE BLACKLIST NOR UNDER SUSPENSION STATUS BY ANY AGENCY OR GOVERNMENT INSTRUMENTALITY**

That the firm I/We represent is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, Foreign Government/Foreign or International Institution whose blacklisting rules been recognized by the Government Procuring Policy Board,

(c)

**AUTHENTICITY OF SUBMITTED DOCUMENTS**

That each of the documents submitted by our company by our company in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct,

(d)

**AUTHORITY TO VALIDATE SUBMITTED DOCUMENTS**

The undersigned duly authorized representative of the Applicant, for and in behalf of the Applicant hereby submits this Letter of Authorization in relation with Application to apply for Eligibility and to Bid for the subject contract to be bid. In the connection thereat, all public official, engineer, architect, surety company, bank institution or other person, company or corporation named in the eligibility documents and statements are hereby requested and authorized to furnish the Chairperson of ACG BAC or his duly authorized representative/s any information necessary to verify the correctness and authenticity of any item stated in the said document and statements or regarding our competence and general reputation.

I/We hereby give consent and give authority to the Chairperson of ACG BAC or his duly authorized representative, to verify the authenticity and correctness, of any or all of the documents and statements submitted herein; and that I/we hereby hold myself liable, criminally or civilly, for any misrepresentation or false statements made therein which shall be ground for outright disqualification and/or ineligibility, and inclusion of my/our company among the contractors blacklisted from participating in future biddings of Philippine National Police.

(e)

**DISCLOSURE OF RELATIONS**

That for and in behalf of the Bidder, I/We hereby declare that:

if the bidder is an individual or a sole proprietorship, to the bidder himself;

if the bidder is a partnership or cooperative, to all its officers and members;

if the bidder is a corporation or joint venture, to all its officers, directors, and controlling stockholders;

Are not related by consanguinity or affinity up to the third civil degree with the Secretary, Officers or Employees having direct access to information that may

substantially affect the result of the bidding such as, but not limited to, the members of the BAC, the members of the Technical Working Group (TWG), the BAC Secretariat, and ACG. It is fully understood that the existence of the aforesaid relation by consanguinity or affinity of the Bidder with the aforementioned Officers of the Agency shall automatically disqualify the Bid.

(f)  
COMPLIANCE WITH EXISTING LABOR LAWS AND STANDARDS

That our company diligently abides and complies with existing labor laws and standards.

(g)  
BIDDER'S RESPONSIBILITIES

1. That I/we have taken steps to carefully examine all of the Bidding Documents;
2. That I/We acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
3. That I/We made an estimate of the facilities available and needed for the contract to be bid, if any;
4. That I/We will inquire or secure Supplemental/Bid Bulletin(s) issued for this Project.
5. That the submission of all bidding requirements shall be regarded as acceptance of all conditions of bidding and all requirements of authorities responsible for certifying compliance of the contract;
6. That I have complied with our responsibility as provided for in the bidding documents and all Supplemental / Bid Bulletins;
7. That failure to observe any of the above responsibilities shall be at my own risk; and
8. That I agree to be bound by the terms and conditions stated in the Conditions of the Contract for this project.

(h)  
DID NOT PAY ANY FORM OF CONSIDERATION

That our company did not give or pay directly or indirectly any commission, amount, fee or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

(i)  
COMPANY OFFICIAL CONTACT REFERENCE

That our company hereby assigns the following contact number/s and e-mail address/es as the official telephone/fax number and contact reference of the company where the ACG Bids and Awards Committee notices be transmitted.

Telephone No./s: \_\_\_\_\_  
Fax No/s. : \_\_\_\_\_  
E-mail Add/s.: \_\_\_\_\_

It is understood that notice/s transmitted in the above-stated telephone/fax numbers and/or e-mail address/es are deemed received as of its transmittal and the reckoning period for the reglementary periods stated in the bidding documents and the revised Implementing Rules and Regulations of Republic Act No. 9184 shall commence from receipt thereof.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Bidder's Representative/Authorized Signatory

[JURAT]

SUBSCRIBED AND SWORN TO BEFORE ME this \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant exhibited to me his/her competent Evidence of Identity (as defined by the 2004 Rules of Notarial Practice \_\_\_\_\_ issued \_\_\_\_\_ at \_\_\_\_\_, Philippines.

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

Note:

"Sec.12. Competent Evidence of Identity - The phrase" competent evidence of identity" refers to the identification of an individual based on: At least one current identification documents issued by an official agency bearing the photograph and signature of the individual, such as but limited to, passport, driver's license, Professional Regulations Commission ID, National Bureau of Investigation clearance, police clearance, postal ID, voter's ID, Barangay Certification, Government Service and Insurance System (GSIS) e-card, Social Security System (SSS) card, PhilHealth card, senior citizen card, Overseas Workers Welfare Administration (OWWA) ID, OFW ID, seaman's book, alien certificate of registration/immigrant certificate of registration, government office ID, certification from the National Council for the Welfare of Disabled Persons (NCWDP), Department of Social Welfare and Development (DSWD) certification.





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Camp BGen Rafael T Crame, Quezon City



**Annex V**

SUPPLY AND DELIVERY OF  
ONE (1) LOT OF VARIOUS ICT EQUIPMENT  
ACG BAC-NEGO2018-002

SCHEDULE OF REQUIREMENTS

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site

| Description   | Qty   | Delivered, Weeks/Months                                     | Delivery Place                                 |
|---|-------|---|--|
| Supply and Delivery of Three (3) units of Internet Artifacts Finder | 1 Lot | Thirty (30) calendar days upon receipt of Notice to Proceed | PNP ACG, Camp BGen Rafael T Crame, Quezon City |
|   |       |   |  |

I hereby commit to comply and deliver all the above requirements in accordance with the above-stated schedule.

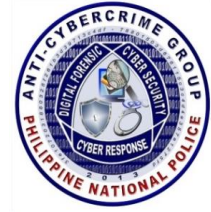
\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Signature over Printed Name Of Authorized Representative

\_\_\_\_\_  
Date



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**PHILIPPINE NATIONAL POLICE**  
**ANTI-CYBERCRIME GROUP**  
**BIDS AND AWARDS COMMITTEE**  
 Camp BGen Rafael T Crame, Quezon City



**ANNEX VI**

SUPPLY AND DELIVERY OF  
 ONE (1) LOT OF VARIOUS ICT EQUIPMENT  
 ACG BAC-NEGO2018-002

TECHNICAL SPECIFICATIONS

| INSTRUCTIONS:   |                         |
|---|-------------------------|
| 1. Indicate "COMPLY" per line number under the Statement of Compliance if supplier can meet the technical specifications and project requirements. 2. Do NOT leave any blank. A "Yes" or "No" entry will not be accepted. 3. Do not alter the contents of this form in any way. |                         |
| MINIMUM SPECIFICATIONS  | Statement of Compliance |
|   |                         |
|   |                         |

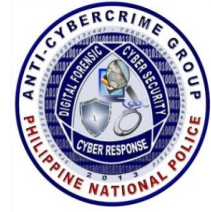
\_\_\_\_\_  
 Name of Company

\_\_\_\_\_  
 Signature Over Printed Name Of Authorized Representative

\_\_\_\_\_  
 Date



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**BIDS AND AWARDS COMMITTEE**  
 Camp BGen Rafael T Crame, Quezon City



**Annex VII**  
**(page 1 of 3)**

| PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER.<br>PHILIPPINE NATIONAL POLICE ANTI-CYBERCRIME GROUP<br>SUPPLY AND DELIVERY OF<br>THREE (3) UNITS OF INTERNET ARTIFACTS FINDER<br>ACG BAC-NEGO2018-002<br><br><b>TECHNICAL BID FORM</b>  |  |                                  |
|---|--|----------------------------------|
| INSTRUCTION TO THE SUPPLIER: Indicate "COMPLY" (per line number) under Bidder's Statement of Compliance if Bidder can meet the technical specifications and project requirements. DO NOT LEAVE ANY BLANK. A "YES" or "NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF "FAILED".   |  |                                  |
| Line No.  | Project Requirement  | Bidder's Statement of Compliance |
| 1   | ACG's Annex VI Technical Specifications For the SUPPLY AND DELIVERY OF THREE (3) UNITS INTERNET ARTIFACTS FINDER |                                  |
| 2   | ITEMS  | BRAND                            |
|   | MODEL  |                                  |
|   |  |                                  |
|   |  |                                  |
|   |  |                                  |
|   |  |                                  |
|   |  |                                  |
|   |  |                                  |
| <b>BIDDER'S UNDERTAKING</b> I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable hereby OFFER to (supply/deliver/perform) the above described items. I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award. Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us. |  |                                  |
| Name of Company<br>(in print)   |  |                                  |
| Signature of Company Authorized Representative  |  |                                  |
| Name and Designation (in print)   |  |                                  |
| Date  |  |                                  |



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**BIDS AND AWARDS COMMITTEE**  
 Camp BGen Rafael T Crame, Quezon City



**Annex VIII**  
**(page 2 of 3)**

| PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER.<br>PHILIPPINE NATIONAL POLICE ANTI-CYBERCRIME GROUP<br>SUPPLY AND DELIVERY OF<br>THREE (3) UNITS INTERNET ARTIFACTS FINDER<br>ACG BAC-NEGO2018-002   |  |                                 |
|--|--|---------------------------------|
| <b>TECHNICAL BID FORM</b>  |  |                                 |
| INSTRUCTION TO THE SUPPLIER: Indicate "COMPLY" (per line number) under Bidder's Statement of Compliance if Bidder can meet the technical specifications and project requirements. DO NOT LEAVE ANY BLANK. A "YES" or "NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF "FAILED".  |  |                                 |
| Line No.   | Other Requirements   | Bidders Statement of Compliance |
| 3  | Bidder has no overdue deliveries or unperformed services intended for the PNP ACG  |                                 |
| 4  | Bidder did not participate as consultant in the preparation of the design or technical specifications of the GOODS as subject of the bid |                                 |
| 5  | Delivery Place and Distribution PNP ACG, Camp BGen Rafael T Crame, Quezon City   |                                 |
| 6  | Delivery Period Within thirty (30) calendar days from receipt of Notice to Proceed   |                                 |
| BIDDER'S UNDERTAKING I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable hereby OFFER to (supply/deliver/perform) the above described items. I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award. Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us. |  |                                 |
| Name of Company<br>(in print)  |  |                                 |
| Signature of Company Authorized Representative   |  |                                 |
| Name and Designation (in print)  |  |                                 |
| Date   |  |                                 |



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**BIDS AND AWARDS COMMITTEE**  
 Camp BGen Rafael T Crame, Quezon City



**Annex VIII**  
**(page 3 of 3)**

| PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER.<br>PHILIPPINE NATIONAL POLICE ANTI-CYBERCRIME GROUP<br>SUPPLY AND DELIVERY OF<br>THREE (3) UNITS OF INTERNET ARTIFACTS FINDER<br>ACG BAC-NEGO2018-002<br><br><b>TECHNICAL BID FORM</b>   |                                   |   |                                 |
|--|-----------------------------------|---|---------------------------------|
| INSTRUCTION TO THE SUPPLIER: Indicate "COMPLY" (per line number) under Bidder's Statement of Compliance if Bidder can meet the technical specifications and project requirements. DO NOT LEAVE ANY BLANK. A "YES" or "NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF "FAILED".  |                                   |   |                                 |
| Line No.   | Other Requirements                |   | Bidders Statement of Compliance |
| 7  | Operations and Maintenance Manual | To submit Operation and Maintenance Manual upon completion of the project (in CD and hard copy).  |                                 |
| 8  | Replacement of Defective Items    | Replacement of defective items delivered within seven (7) calendar days from receipt of Notice of Defects from ACG. Service unit must be provided while awaiting replacement. |                                 |
| 9  | Warranty                          | Warranty Certificate issued for one (1) year in favor of ACG.   |                                 |
| BIDDER'S UNDERTAKING I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable hereby OFFER to (supply/deliver/perform) the above described items. I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award. Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us. |                                   |   |                                 |
| Name of Company<br>(in print)  |                                   |   |                                 |
| Signature of Company Authorized Representative   |                                   |   |                                 |
| Name and Designation (in print)  |                                   |   |                                 |
| Date   |                                   |   |                                 |



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 Camp BGen Rafael T Crame, Quezon City



**Annex VIII**

SUPPLY AND DELIVERY OF  
 THREE (3) UNITS OF INTERNET ARTIFACTS FINDER  
 ACG BAC-NEGO2018-002

COMPANY PROFILE

|  |  |
|--|--|
| <b>COMPANY NAME</b>  |  |
| <b>ADDRESS</b>   |  |
| <b>HEAD OFFICE</b>   |  |
| <b>BRANCH</b>  |  |
| <b>TELEPHONE NUMBER/S</b>  |  |
| <b>HEAD OFFICE</b>   |  |
| <b>BRANCH</b>  |  |
| <b>FAX NUMBER/S</b>  |  |
| <b>HEAD OFFICE</b>   |  |
| <b>BRANCH</b>  |  |
| <b>E-MAIL ADDRESS/ES</b>   |  |
| <b>NUMBER OF YEARS IN BUSINESS</b>   |  |
| <b>NUMBER OF EMPLOYEES</b>   |  |
| <b>LIST OF MAJOR STOCKHOLDERS</b>  |  |
| <b>LIST OF BOARD OF DIRECTORS</b>  |  |
| <b>LIST OF KEY PERSONNEL (NAME &amp; DESIGNATION WITH SIGNATURE) AS AUTHORIZED CONTACT PERSONS FOR THIS PROJECT [AT LEAST THREE (3)]</b> |  |

\_\_\_\_\_  
 Name of Signature of Company Authorized Representative

\_\_\_\_\_  
 Position

\_\_\_\_\_  
 Date



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Camp BGen Rafael T Crame, Quezon City



**Annex IX**

SUPPLY AND DELIVERY OF  
THREE (3) UNITS OF INTERNET ARTIFACTS FINDER  
ACG BAC-NEGO2018-002

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CERTIFICATE OF PERFORMANCE EVALUATION

[Rating of at least Satisfactory to be issued by the Bidder's Single Largest Completed Contract Client indicated in the submitted Annex I - A on the performance of the product supplied / delivered by the prospective bidder]

This is to certify that       (Name of Bidder)       has supplied our company/agency with       (Name of Product/s)      . Based on our evaluation on timely delivery, compliance to specifications and performance, warranty and after sales service, we give       (Name of Bidder)       a rating of:

- EXCELLENT
- VERY SATISFACTORY
- SATISFACTORY
- POOR

This Certification shall form part of the Technical Documentary Requirements in line with       (Name of Bidder)       participation in the SUPPLY AND DELIVERY OF THREE (3) UNITS OF INTERNET ARTIFACTS FINDER for the Philippine National Police Anti-Cybercrime Group.

Issued this \_\_\_\_\_ day of \_\_\_\_\_ 2018 in \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Name of Company (Bidder's Client)

\_\_\_\_\_  
Full name of Authorized Representative

\_\_\_\_\_  
Address

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Tel. No. / Fax

\_\_\_\_\_  
E-Mail Address





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 Camp BGen Rafael T Crame, Quezon City



**Annex X**

SUPPLY AND DELIVERY OF  
 THREE (3) UNITS OF INTERNET ARTIFACTS FINDER  
 ACG BAC-NEGO2018-002

FINANCIAL PROPOSAL FORM

After having carefully read and accepted the Terms and Conditions and Technical Specifications (Annex VI), I/we submit our quotation/s for the item/s as follows:

| APPROVED BUDGET FOR THE CONTRACT (ABC): <b>Php 1,264,901.79</b><br>(All price offered shall be inclusive of VAT and Delivered Duties Paid)  |          |                         |                     |
|---|----------|-------------------------|---------------------|
| Instruction: Do not leave any blanks. Indicate "0" if the item is being offered for free.   |          |                         |                     |
| Description   | Quantity | ABC (Php)               | Financial Bid (Php) |
| SUPPLY AND DELIVERY OF THREE (3) UNITS OF INTERNET ARTIFACTS FINDER   | 1 LOT    | <b>Php 1,264,901.79</b> |                     |
| TOTAL BID PRICE (Amount in Words):  |          |                         |                     |
| Notes:  |          |                         |                     |
| <ol style="list-style-type: none"> <li>The financial bid is inclusive of all taxes, duties, transportation costs, delivery charges and all costs relative to the project requirements including installation, testing, commissioning and training.</li> <li>The bidder shall assume all risks until the goods have been delivered at the site and accepted by ACG.</li> </ol>   |          |                         |                     |
| <b>BIDDER'S UNDERTAKING</b>   |          |                         |                     |
| <p>I/We, the undersigned bidder, having examined the technical specifications, as applicable hereby OFFER to (supply/deliver/perform) the above described items. I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the technical documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award. Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.</p> |          |                         |                     |

\_\_\_\_\_  
 Name of Company

\_\_\_\_\_  
 Signature Over printed Name  
 Of Authorized Representative

\_\_\_\_\_  
 Date





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**BIDS AND AWARDS COMMITTEE**  
 Camp BGen Rafael T Crame, Quezon City



**Annex XI**

SUPPLY AND DELIVERY OF  
 THREE (3) UNITS OF INTERNET ARTIFACTS FINDER  
 ACG BAC-NEGO2018-002

**DETAILED FINANCIAL BREAKDOWN**

After having carefully read and accepted the Terms and Conditions and Technical Specifications (Annex VII), I/we submit our quotation/s for the item/s as follows:

| <b>APPROVED BUDGET FOR THE CONTRACT (ABC): <span style="color: red;">Php 1,264,901.79</span></b><br>(All price offered shall be inclusive of VAT and Delivered Duties Paid)  |          |           |                     |
|--|----------|-----------|---------------------|
| Instructions:<br>> The Sum of the Detailed Financial Breakdown must be equal to the Financial Bid per Annex VIII.<br>> Do not leave any blanks. Indicate "0" if the item is being offered for free.  |          |           |                     |
| Items  | Quantity | Unit Cost | Total Cost per Item |
|  |          |           |                     |
|  |          |           |                     |
|  |          |           |                     |
|  |          |           |                     |
|  |          |           |                     |
|  |          |           |                     |
|  |          |           |                     |
|  |          |           |                     |
| <b>TOTAL:</b>  |          |           |                     |
| Total Bid Price (Amount in Words):<br><br><br>   |          |           |                     |
| Notes:<br>1. A Proposal with a financial component exceeding the ABC shall not be accepted.<br>2. Please quote your best offer for the items above. The information stated above shall be the basis for the evaluation and calculation of your total quotation.  |          |           |                     |
| <b>BIDDER'S UNDERTAKING</b>  |          |           |                     |
| I/We, the undersigned bidder, having examined the technical specifications, as applicable hereby OFFER to (supply/deliver/perform) the above described items. I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the technical documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award. Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us. |          |           |                     |

|                 |   |      |
|-----------------|---|------|
| Name of Company | Signature Over printed Name<br>Of Authorized Representative | Date |
|-----------------|---|------|



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 Camp BGen Rafael T Crame, Quezon City



**Annex XII-A**

SUPPLY AND DELIVERY OF  
 THREE (3) UNITS OF INTERNET ARTIFACTS FINDER  
 ACG BAC-NEGO2018-002

FOR GOODS OFFERED FROM ABROAD

Name of Bidder \_\_\_\_\_ . Invitation to Bid Number  
 \_\_\_\_\_ . Page of \_\_\_\_\_ .

| 1     | 2           | 3                 | 4   | 5  | 6  | 7                                      | 8                                    | 9                                     |
|-------|-------------|-------------------|-----|--|--|--|--------------------------------------|---------------------------------------|
| Items | Description | Country of Origin | Qty | Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination ) | Total CIF or CIP price per item (col. 4 x 5) | Unit Price Delivered Duty Unpaid (DDU) | Unit Price Delivered Duty Paid (DDP) | Total Price delivered DDP (col 4 x 8) |
|       |             |                   |     |  |  |  |                                      |                                       |
|       |             |                   |     |  |  |  |                                      |                                       |
|       |             |                   |     |  |  |  |                                      |                                       |

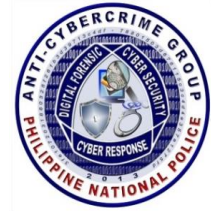
\_\_\_\_\_  
 Name of Company

\_\_\_\_\_  
 Signature Over printed Name  
 Of Authorized Representative

\_\_\_\_\_  
 Date



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 Camp BGen Rafael T Crame, Quezon City



**Annex XII-B**

SUPPLY AND DELIVERY OF  
 THREE (3) UNITS OF INTERNET ARTIFACTS FINDER  
 ACG BAC-NEGO2018-002

FOR GOODS OFFERED FROM WITHIN THE PHILIPPINES

Name of Bidder \_\_\_\_\_ . Invitation to Bid Number \_\_\_\_\_ .  
 Page \_\_\_\_\_ of \_\_\_\_\_ .

| 1    | 2           | 3                 | 4   | 5                       | 6   | 7  | 8  | 9                                  | 10   |
|------|-------------|-------------------|-----|-------------------------|---|--|--|------------------------------------|--|
| Item | Description | Country of Origin | Qty | Unit price exw per item | Transportation and insurance and all other cost incidental to delivery per item | Sales and other taxes payable if Contract is awarded, per item | Cost of Incidental Services, if applicable | Total Price per unit (col 5+6+7+8) | Total price delivered at the Final Destination (Col9) x (col4) |
|      |             |                   |     |                         |   |  |  |                                    |  |
|      |             |                   |     |                         |   |  |  |                                    |  |
|      |             |                   |     |                         |   |  |  |                                    |  |
|      |             |                   |     |                         |   |  |  |                                    |  |

\_\_\_\_\_  
 Name of Company

\_\_\_\_\_  
 Signature Over printed Name  
 Of Authorized Representative

\_\_\_\_\_  
 Date