

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

APP-CSE 2025 FORM

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service - Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 26 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- 5.0 For items not included in the CSE catalogue, agencies can download the form from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://dbm.dtic.gov.ph>. Instructions on how to fill-out is included in the reminder of the form.
- 6.0 Do not use the APP-CSE form for items that are not in the CSE catalogue, with the exception of items that are not in the CSE catalogue but are in the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2054426 (Samar) or 0962-8255199 (Samar), or email appsales@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: FPAP-ACD
 Location: North
 Address: San Juan, Pineda T. Cante
 Division: General Office

Agency Code (UNSC):
 Organization Type:

Note: The APP-CSE for FY 2025 must be submitted on or before 31 July 2024.
 Contact Person: Mr. Jerome F. Terborchia
 Email: JB.TBORCHIA@PS-DBM
 Telephone/Mobile Nos: 921319775

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for this year	Price	Total Amount for this year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
PART I. AVAILABLE AT PS-DEM (MAIN WAREHOUSE AND DEPOS)																								

PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOS)

ALCOHOL OR ACTONE BASED ANTISEPTICS

1	12191601-AI-034	ALCOHOL, 70%, 500 mL	bottle	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
2	12191601-AI-033	ALCOHOL, 70%, 1 gallon	gallon	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00

ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES

3	60121324-SP-001	CLEABOOK, A4 size	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
4	60121324-SP-002	CLEABOOK, legal size	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
5	60121324-SP-003	ERASER, plastic/rubber	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
6	60121324-SP-004	SIGN PEN, Extra Fine Tip, Black	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
7	60121324-SP-005	SIGN PEN, Fine Tip, Black	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
8	60121324-SP-006	SIGN PEN, Medium Tip, Black	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
9	60121324-SP-007	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
10	60121324-SP-008	SIGN PEN, Fine Tip, Blue	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
11	60121324-SP-009	SIGN PEN, Medium Tip, Blue	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
12	60121324-SP-010	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
13	60121324-SP-011	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
14	60121324-SP-012	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
15	60121324-SP-013	WRAPPING PAPER	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00

AUDIO AND VISUAL EQUIPMENT AND SUPPLIES

16	40121317-DO-001	DOCUMENT CAMERA	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
17	40111099-PM-001	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00

BATTERIES AND CELLS AND ACCESSORIES

18	20111702-BT-002	BATTERY, dry cell, size AA	pack	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
19	20111702-BT-001	BATTERY, dry cell, size AAA	pack	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00

CLEANING EQUIPMENT AND SUPPLIES

20	47131812-AF-001	AIR FRESHENER	can	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
21	47131804-BR-001	BROOM (Nylon Tangle)	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
22	47131804-BR-001	BROOM (Nylon Tangle)	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
23	47131803-TB-001	CLEANER, Toilet Bowl and Urinal	bottle	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
24	47131805-CL-001	CLEANER, Scented Powder	plastic container	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
25	47131811-DE-002	DETERGENT BAR	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
			Q1												Q2														
			Jan	Feb	Mar	Q1	Amount	April	May	June	Q2	Amount	July	Aug	Sept	Q3	Amount	Oct	Nov	Dec	Q4	Amount							
26	4713181-DE-002	DETERGENT POWDER, all purpose	piece	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
27	4713180-05-A01	DISECTANT SPRAY	can	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
28	4713180-10-A01	DUST PAN	pieces	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
29	4713180-0W-A03	FLOOR WAX, paste type, red	can	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
30	4713180-1-C-A01	FURNITURE CLEANER	can	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
31	7210121-16-101	HAND SOAP, liquid, 500ml	bottle	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
32	4712180-4P-001	KOP BUCKET	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
33	4713190-16-C01	RASS	Idio	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
34	4713180-8-C-A01	SCOURING PAD	pack	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
35	47121701-1B-A04	TRASHBAG, XL size	roll/pack	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
36	47121701-1B-A05	TRASHBAG, Large size	roll/pack	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
37	47121701-1B-A06	TRASHBAG, XL size	roll/pack	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
38	47121702-4H-A01	WASTEBASKET	piece	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
COLOR COMPOUNDS AND DISPERSIONS																													
39	1217103-SF-001	INK, for stamp pad	bottle	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
CONSUMER ELECTRONICS																													
40	15161035-1V-A02	DIGITAL VOICE RECORDER	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
FILMS																													
41	1311103-AC-001	ACETATE	roll	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
42	1311103-1-C-002	CARBON FILM, Legal size	box	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
FIRE FIGHTING EQUIPMENT																													
43	4619101-1F-A01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
FLAG OR ACCESSORIES																													
44	05121005-1H-101	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
FURNITURE AND FURNISHINGS																													
45	5610104-CH-B01	MONOLOC CHAIR, beige	piece	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
46	5610104-CH-A01	MONOLOC CHAIR, white	piece	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
HEATING AND VENTILATION AND AIR CIRCULATION																													
47	4010104-1F-001	ELECTRIC FAN, ceiling mount, cotb type	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
48	4010104-1F-001	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
49	4010104-1F-001	ELECTRIC FAN, stand type	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
50	4010104-1F-A01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																													
51	4321107-25B-001	DESKTOP, for basic users	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
52	4321107-25B-004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
53	4320127-1H-002	EXTERNAL HARD DRIVE	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
54	4320101-01-104	FLASH DRIVE	pieces	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
55	4321103-1A-004	LAPTOP COMPUTER, for Mid-range Users	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
56	4321103-1A-003	LAPTOP COMPUTER, lightweight	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
57	4321108-40-C02	COMPUTER MOUSE, wireless	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
58	4321105-1K-101	PRINTER, Laser, Monochrome	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																													
59	3910108-1A-101	LIGHT-BATTING DOOR (LBD) LIGHT BALL, 7 watts	pieces	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
60	3910108-1A-101	LIGHT-BATTING DOOR (LBD) LINEAR TUBE, 18 watts	pieces	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																													
61	3131010-03-302	GLUE, all-purpose	bottle	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
62	3113104-04-A01	STAPLE WIRE, heavy duty (staple type), 20/13	box	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
63	3113104-04-A01	STAPLE WIRE, standard	box	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
64	31310102-1A-002	TAPE, electrical	roll	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price	Total Amount for the Year							
				Jan	Feb	Mar	Q1	Q1 average	April	May	June	Q2	Q2 average	July	Aug				Sept	Q3	Q3 average	Oct	Nov	Dec	Q4
65	310130-7A-001	TAPE, mailing, 2mm	roll	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
66	310130-7A-002	TAPE, mailing, 48 mm	roll	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
67	310130-7A-001	TAPE, packaging, 48 mm	roll	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
68	310130-7A-001	TAPE, transparent, 24mm	roll	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
69	310130-7A-002	TAPE, transparent, 48 mm	roll	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
70	311530-7W-001	TYNIE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
MEASURING AND OBSERVING AND TESTING EQUIPMENT																									
71	411164-8U-002	RULER, plastic, 60mm	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																									
72	401210-8L-001	BLADE, for general purpose order/utility unit	tube	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
73	401030-7B-001	BINDING AND FINISHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
74	401207-8B-010	BINDING RING/COMB, plastic, 32 mm	bundle	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
75	401030-7A-001	CALCULATOR, Compact	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
76	401210-7C-001	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
77	401210-8F-001	CLIP, hooked, 19mm	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
78	401210-8F-002	CLIP, hooked, 19mm	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
79	401210-8F-003	CLIP, hooked, 19mm	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
80	401210-8F-004	CLIP, hooked, 19mm	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
81	401210-CT-002	CORRECTION TYPE	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
82	401210-8U-001	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
83	401115-8F-001	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
84	4012011-8F-001	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
85	401030-7B-001	DATER STRAP	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
86	401210-8F-001	ENVELOPE, Documentary, A4	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
87	401210-8F-002	ENVELOPE, Documentary, legal	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
88	401210-8F-001	ENVELOPE, Expanding Kraft	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
89	401210-8F-002	ENVELOPE, Expanding Plastic	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
90	401210-8F-002	ENVELOPE, Mailing	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
91	401210-8F-002	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
92	401115-8F-001	ERASER, flat, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
93	401210-8F-001	FASTENER	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
94	401115-8F-001	FILE ORGANIZER, expanding plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
95	4012018-8F-001	FILE TAB DIVIDER, A4	set	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
96	4012018-8F-002	FILE TAB DIVIDER, Legal	set	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
97	4012011-8F-001	FOLDER, fancy with side, A4	bundle	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
98	4012011-8F-002	FOLDER, fancy with side, legal	bundle	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
99	4012011-8F-001	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
100	4012011-8F-002	FOLDER, L-type, legal	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
101	401207-8F-001	FOLDER, prebound	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
102	4012011-8F-001	FOLDER with tab, A4	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
103	4012011-8F-002	FOLDER with tab, legal	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
104	4012018-8F-001	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
105	4012179-8F-001	MARKER, Fluorescent	set	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
106	4012179-8F-001	MARKER, Permanent, Black	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
107	4012179-8F-002	MARKER, Permanent, Blue	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
108	4012179-8F-003	MARKER, Permanent, Red	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
109	4012179-8F-001	MARKER, Whiteboard, Black	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
110	4012179-8F-002	MARKER, Whiteboard, Blue	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
111	4012179-8F-003	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct				Nov	Dec	Q4
112	4412104-CC-001	PAPER CLIP, vinyl/plastic coated, 33mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
113	4412104-CC-002	PAPER CLIP, vinyl/plastic coated, Junbo, 50mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
114	4410100-PP-400	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
115	4410100-PT-400	PAPER THINNING/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
116	4412100-PC-101	PENCIL, lead/graphite, with eraser	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
117	4410100-PP-101	PENCIL SHARPENER	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
118	4410100-PA-101	PUNCHER, paper, heavy duty	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
119	4412101-RB-101	RUBBER BAND No. 18	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
120	4412100-SP-101	STAPLER PAO, left	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
121	4412100-SS-501	SCISSORS, symmetrical/medical	pair	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
122	4412101-ST-501	STAPLER, standard type	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
123	4412101-ST-801	STAPLER, heavy duty (Stider)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
124	4412101-SR-102	STAPLE REMOVER, plate-type	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
125	4412100-TD-101	TAPE DISPENSER, table top	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
PAPER MATERIALS AND PRODUCTS																								
126	1411100-CA-101	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
127	1411100-CC-111	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
128	1411100-CC-112	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 379mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
129	1411104-PP-502	NOTEPAD, stick-on, 50mm x 76mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
130	1411104-PP-504	NOTEPAD, stick-on, 76mm x 100mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
131	1411104-PP-503	NOTEPAD, stick-on, 76mm x 76mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
132	1411104-HB-502	STENO NOTEBOOK	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
133	1411100-PA-101	PAPER, MULTICOPIER /4	ream	10	5	5	20	4,276.00	10	5	5	20	4,276.00	10	5	5	20	4,276.00	10	5	5	20	4,276.00	17,154.00
134	1411100-PP-402	PAPER, MULTICOPIER LEGAL	ream	5	0	2	7	1,600.72	5	0	2	7	1,600.72	5	0	1	6	1,397.76	5	0	1	6	1,397.76	282.96
135	1411100-PP-021	PAPER, MULTIPURPOSE /4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
136	1411100-PP-022	PAPER, MULTIPURPOSE LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
137	1411101-PP-801	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
138	1411100-PA-101	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
139	1411101-RE-101	RECORD BOOK, 300 PAGES	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
140	1411101-RE-102	RECORD BOOK, 500 PAGES	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
141	1411104-TT-104	TISSUE, INTERLOCKED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
142	1411104-TT-102	TOILET TISSUE PAPER, 2 ply	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
PERFUMES OR COLOGNES OR FRAGRANCES																								
143	5211024-MS-501	HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
PESTICIDES OR PEST REPELLENTS																								
144	3010100-PP-101	INSECTICIDE	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
PRINTED PUBLICATIONS																								
145	5310124-BA-101	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (BA 5194 and its RB)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																								
1	4410100-PP-005	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
2	4410100-CA-104	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
3	4410100-CA-102	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
4	4410100-CA-804	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
5	4410100-CA-802	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
6	4410100-PP-107	INK CARTRIDGE, EPSON C13TM1100 (TM641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
7	4410100-PP-117	INK CARTRIDGE, EPSON C13TM1200 (TM642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
8	4410100-PP-117	INK CARTRIDGE, EPSON C13TM1200 (TM642), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
9	4410100-PP-117	INK CARTRIDGE, EPSON C13TM1400 (TM644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00
10	4410100-PP-100	INK CARTRIDGE, HP C2604AA (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year		Price	Total Amount for the Year	
			Q1												Q2								
			Jan	Feb	Mar	Q1	Amount	April	May	June	Q2	Amount	July	Aug	Sept	Q3	Amount	Oct	Nov	Dec	Q4	Amount	
11	4400105-1P-760 INK CARTRIDGE, HP C2904A (HP952), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	1,044.32		0.00
12	4400105-1P-800 INK CARTRIDGE, HP C2915A (HP921), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	910.00		0.00
13	4400105-1P-710 INK CARTRIDGE, HP C2910A (HP923), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	1,038.32		0.00
14	4400105-1P-817 INK CARTRIDGE, HP C2940A (HP901), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	880.88		0.00
15	4400105-1P-717 INK CARTRIDGE, HP C2940A (HP901), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	1,047.28		0.00
16	4400105-1P-200 INK CARTRIDGE, HP C2970A (HP920A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	823.48		0.00
17	4400105-1P-440 INK CARTRIDGE, HP C2970A (HP920A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	823.48		0.00
18	4400105-1P-740 INK CARTRIDGE, HP C2970A (HP920A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	823.48		0.00
19	4400105-1P-840 INK CARTRIDGE, HP C2970A (HP920A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	1,541.12		0.00
20	4400105-1P-820 INK CARTRIDGE, HP C2910A (HP921), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	865.28		0.00
21	4400105-1P-720 INK CARTRIDGE, HP C2960A (HP951), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	1,066.00		0.00
22	4400105-1P-810 INK CARTRIDGE, HP C2960A (HP950A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	1,970.80		0.00
23	4400105-1P-400 INK CARTRIDGE, HP C2960A (HP951A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	1,517.26		0.00
24	4400105-1P-440 INK CARTRIDGE, HP C2960A (HP951A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	1,517.26		0.00
25	4400105-1P-400 INK CARTRIDGE, HP C2960A (HP951A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	1,517.26		0.00
26	4400105-1P-820 INK CARTRIDGE, HP C2960A (HP950A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	418.12		0.00
27	4400105-1P-720 INK CARTRIDGE, HP C2960A (HP950A), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	418.12		0.00
28	4400105-1P-810 INK CARTRIDGE, HP C2100A (HP978), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	404.88		0.00
29	4400105-1P-710 INK CARTRIDGE, HP C2100A (HP978), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	404.88		0.00
30	4400105-1P-710 INK CARTRIDGE, HP C2970A (HP920), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	424.32		0.00
31	4400105-1P-810 INK CARTRIDGE, HP C2970A (HP920), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	424.32		0.00
32	4400105-1P-820 INK CARTRIDGE, HP C2970A (HP920), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	982.80		0.00
33	4400105-1P-850 INK CARTRIDGE, HP C2970A (HP920), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	982.80		0.00
34	4400105-1P-790 INK CARTRIDGE, HP C2970A (HP920), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	982.80		0.00
35	4400105-1P-800 INK CARTRIDGE, HP C2970A (HP920), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	1,394.40		0.00
36	4400105-1P-700 INK CARTRIDGE, HP C2970A (HP920A), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	1,399.32		0.00
37	4400105-1P-740 INK CARTRIDGE, HP C2970A (HP920A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	1,399.32		0.00
38	4400105-1P-790 INK CARTRIDGE, HP C2970A (HP920A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	1,399.32		0.00
39	4400105-1P-840 INK CARTRIDGE, HP C2970A (HP920A), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	1,817.92		0.00
40	4400105-1P-751 INK CARTRIDGE, HP C2970A (HP920), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	444.00		0.00
41	4400105-1P-751 INK CARTRIDGE, HP C2970A (HP920), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	444.00		0.00
42	4400105-1P-751 INK CARTRIDGE, HP C2970A (HP920), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	444.00		0.00
43	4400105-1P-851 INK CARTRIDGE, HP C2970A (HP920), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	774.80		0.00
44	440012-1P-405 RIBBON CARTRIDGE, EPSON C13015016 (4870), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	77.48		0.00
45	440012-1P-413 RIBBON CARTRIDGE, EPSON C13015012, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	77.44		0.00
46	440012-1P-407 RIBBON CARTRIDGE, EPSON C13015013 (501506)	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	614.48		0.00
47	4400103-1P-800 TONER CARTRIDGE, BROTHER TN-330, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	3,667.20		0.00
48	4400103-1P-811 TONER CARTRIDGE, BROTHER TN-330A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	5,002.40		0.00
49	4400103-1P-815 TONER CARTRIDGE, BROTHER TN-347, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	5,575.44		0.00
50	4400103-1P-816 TONER CARTRIDGE, BROTHER TN-455, Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	4,664.56		0.00
51	4400103-1P-820 TONER CARTRIDGE, BROTHER TN-455, Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	7,716.80		0.00
52	4400103-1P-820 TONER CARTRIDGE, BROTHER TN-455, Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	7,716.80		0.00
53	4400103-1P-820 TONER CARTRIDGE, BROTHER TN-455, Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	7,716.80		0.00
54	4400103-1P-800 TONER CARTRIDGE, CANON CRG34 II	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	13,399.36		0.00
55	4400103-1P-812 TONER CARTRIDGE, HP C291A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	3,439.28		0.00
56	4400103-1P-818 TONER CARTRIDGE, HP C291A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	7,709.36		0.00
57	4400103-1P-821 TONER CARTRIDGE, HP C297A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	4,183.72		0.00
58	4400103-1P-822 TONER CARTRIDGE, HP C298A (HP95A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	3,998.40		0.00
59	4400103-1P-823 TONER CARTRIDGE, HP C2310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	2,600.32		0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Prices	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
60	4403103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
61	4403103-HP-C23	TONER CARTRIDGE, HP CE311A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
62	4403103-HP-C23	TONER CARTRIDGE, HP CE311A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
63	4403103-HP-C23	TONER CARTRIDGE, HP CE311A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
64	4403103-HP-C23	TONER CARTRIDGE, HP C2317A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
65	4403103-HP-C23	TONER CARTRIDGE, HP C2326A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
66	4403103-HP-C23	TONER CARTRIDGE, HP C2326A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
67	4403103-HP-C23	TONER CARTRIDGE, HP C2326A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
68	4403103-HP-C23	TONER CARTRIDGE, HP C2326A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
69	4403103-HP-C23	TONER CARTRIDGE, HP C2326A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
70	4403103-HP-C23	TONER CARTRIDGE, HP C2326A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
71	4403103-HP-C23	TONER CARTRIDGE, HP C2326A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
72	4403103-HP-C23	TONER CARTRIDGE, HP C2326A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
73	4403103-HP-C23	TONER CARTRIDGE, HP C2326A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
74	4403103-HP-C23	TONER CARTRIDGE, HP C2326A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
75	4403103-HP-C23	TONER CARTRIDGE, HP C2326A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
76	4403103-HP-C23	TONER CARTRIDGE, HP C2326A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
77	4403103-HP-C23	TONER CARTRIDGE, HP C2326A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
78	4403103-HP-C23	TONER CARTRIDGE, HP C2326A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
79	4403103-HP-C23	TONER CARTRIDGE, HP C2326A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
80	4403103-HP-C23	TONER CARTRIDGE, HP C2326A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
81	4403103-HP-C23	TONER CARTRIDGE, HP C2326A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
82	4403103-HP-C23	TONER CARTRIDGE, HP C2326A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
83	4403103-HP-C23	TONER CARTRIDGE, HP C2326A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
84	4403103-HP-C23	TONER CARTRIDGE, HP C2326A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
85	4403103-HP-C23	TONER CARTRIDGE, HP C2326A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
86	4403103-HP-C23	TONER CARTRIDGE, HP C2326A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
SOFTWARE																									
1	4323131-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
2	4323131-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
3	4323204-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
4	4323107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
5	4323202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
6	4323204-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
7	4323202-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
8	4323205-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
9	4323003-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
10	4323501-SFT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
11	4323202-SFT-011	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
12	4323202-SFT-012	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
13	4323004-SFT-013	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
14	4323004-SFT-014	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
15	4323205-SFT-015	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
16	43231405-SFT-016	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PP-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																									
1	80141505-TS-001	BALUPEN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
3	80141505-TS-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
4	80141505-TS-004	STICKER PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for this year	Price	Total Amount for this year				
				Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec	Q4 AMOUNT
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
6	80141505-TS-006	PHOTO PAPER	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
7	80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
8	80141505-TS-008	CERTIFICATE FRAME	place	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
9	80141505-TS-009	CERTIFICATE HOLDER	place	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
10	80141505-TS-010	UNINTERUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
12	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
13	80141505-TS-013	WHITE BOARD	place	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
14	80141505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
15	80141505-TS-015	MEDAL	place	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
16	80141505-TS-016	DISHWASHING LIQUID	bottle	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
17	80141505-TS-017	PLASTIC FASTENER	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
18	80141505-TS-018	STEEL FILING CABINET	place	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
19	80141505-TS-019	VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
20	80141505-TS-020	EXTENSION CORD	place	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
22	80141505-TS-022	COLORLED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
23	80141505-TS-023	BOARD PAPER	ream	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
24	80141505-TS-024	PUSH PIN	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
25	80141505-TS-025	DOOR MAT	place	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
26	80141505-TS-026	GLUE STICK (PASTE)	place	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
28	80141505-TS-028	DEODORANT CREAM	place	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
30	80141505-TS-030	OFFICE CHAIR	place	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	place	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
33	80141505-TS-033	PAID LOCK	place	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
35	80141505-TS-035	COMPACT DISC	place	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
37	80141505-TS-037	STORAGE BOX	place	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
38	80141505-TS-038	PLASTIC ENVELOPE	place	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
40	80141505-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
41	80141505-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
42	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
44	80141505-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
46	80141505-TS-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
47	80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
48	80141505-TS-048	STEEL JACK	set	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
49	80141505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
50	80141505-TS-050	FUEL FILTERS	place	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
48	80141505-TS-056	PASSENGER VAN	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
49	80141505-TS-057	VAN	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
50	80141505-TS-058	TWO-WHEEL VEHICLE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
51	80141505-TS-059	PICKUP TRUCK	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
54	80141505-TS-062	ASSEMBLED PASSENGER JEEP/NET-TYPE VEHICLE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
55	80141505-TS-063	MOTORCYCLE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
56	80141505-TS-064	BUS	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
58	80141505-TS-065	MINI BUS	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
A. TOTAL																								P		23,160.96
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								P		2,316.10
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								P		-
D. GRAND TOTAL (A + B + C)																								P		25,477.06
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																										

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

pu
RMA DANIELE JOSE G ESTILLES
Property/Supply Officer

Date Prepared: _____

Certified Funds Available / Certified Appropriate Funds Available:

[Signature]
RITCOLA MARCO D CUBAL
Accounting/Budget Officer

Approved by:

[Signature]
RICHIE KONNIE FRANCIS M CARSON
Head of Office/Agency